

SELLERS CHECKLIST



<u>LANDSCAPING/OUTSIDE :</u>	YES	NO	<u>KITCHEN :</u>	YES	NO
Lawn in Good Condition			Walls/Ceilings Freshly Painted or Clean		
Shrubs/Trees Trimmed			All Appliances Wiped Clean		
Lot/Yard Cleared of Leaves & Papers			Countertops Free of Clutter		
Pull Weeds & Pick Up Pet Areas Daily			Range/Oven Clean		
Sweep Walkways/Patios & Parking Areas			Sink Clear of Dishes		
			Faucets in Good Repair		
			Cabinets Neat/Refrigerator Fronts Clear		
<u>HOME EXTERIOR :</u>			Floors Clean & in Good Condition		
Painted & Repaired					
Doors Work Easily & Silently					
Doorbells Operating			<u>BEDROOMS :</u>		
Gutters Free of Debris			Walls/Ceilings Freshly Painted or Clean		
Clean All Windows			All Beds Made		
			All Clothes Put Away		
<u>GARAGE/SHED :</u>			Closets Neatly Arranged		
Exterior Clean/Painted/Repaired			Pick Up Unnecessary Objects		
Doors Work Easily & Silently			Open All Drapes & Window Coverings		
Floor Clean & Free of Debris			Dust Window Blinds		
Workbench & Tools Neatly Arranged			Clean/Vacuum Floor		
All Appliances Wiped Clean					
Clean All Windows			<u>BATHROOMS:</u>		
			Walls/Ceilings Freshly Painted or Clean		
			Countertops & Toilet Clean		
<u>LIVINGROOM :</u>			Shower/Tubs Clean & in Good Condition		
Walls/Ceilings Freshly Painted or Clean			Faucets in Good Repair		
Dust All Ceiling Fans & Light Fixtures			Curtains Clean & in Good Condition		
Dust A/C Vents			Towels Clean & Neat		
Dust Window Blinds			Floors Clean & in Good Condition		
Pick Up Unnecessary Objects					
Open All Drapes & Window Coverings					
Clean/Vacuum Floor					

****Make Sure There Are NO Burnt Out Light Bulbs**

****Remove Clutter**

BEFORE A SHOWING:

- Turn on All Lights
- Open All Curtains
- Open Doors to All Rooms
- Hide Magazines & Newspapers
- Remove Clutter
- Wipe Kitchen Counters
- Place Dirty Dishes in Dishwasher
- Straighten Beds
- Wipe Bathroom Counters
- Flush & Close Toilet Lids
- Pets Outside